MEETING SUMMARY  
BOARD OF DIRECTORS  
FRIENDS OF FLORIDA STATE FORESTS, INC.  
JULY 13, 2016  
BEAR CREEK EDUCATIONAL FOREST  
QUINCY, FLORIDA

NOTE: This is a summary of the meeting, not an actual transcript of the meeting. This meeting was advertised in the Florida Administrative Register.

**Agenda Items**

1) Mr. Karels welcomed the Board of Directors and called the meeting to order at 11:07 am.

2) Quorum Check

**Members Present:**

President Jim Karels

Secretary-Treasurer Tim Clifford

Brenda Foreman

Kelly Langston

Robin Will

Eric Claessens

**Call in:**

Jennifer Montgomery

**Absent:**

Vice President Martha Monroe

Jeff Vowell

**FFSF Staff:**

Doug Ott, Program Coordinator

Kelly Boutwell, Fiscal Coordinator

**Guests:**

Medora Mullins, Equestrian User

Keith Bettcher, FFS

3) Board Action Items:

a) On a motion duly made by Ms. Will and seconded by Ms. Foreman, it was unanimously voted to approve the Oct. 28, 2015 minutes (summary).

b) On a motion duly made by Ms. Will and seconded by Dr. Claessens, it was unanimously voted to approve the proposed FY 2016-17 budget.

c) On a motion duly made by Ms. Will and seconded by Ms. Foreman, it was unanimously voted to approve the Amended FFSF By-Laws.

d) On a motion duly made by Mr. Clifford and seconded by Ms. Will, in was unanimously voted to approve the new FFSF Policy & Provisions for audit compliance that will be added to the current FFSF Management Policies.

e) On a motion duly made by Dr. Claessens and seconded by Ms. Will, it was unanimously voted to appoint the following directors for a term ending June 30, 2018: Jim Karels, Martha Monroe, Tim Clifford, Brenda Foreman, Kelly Langston, Jennifer Montgomery, Jeff Vowell, and Robin Will, and Eric Clessens for a term ending July 31, 2018.

Board Discussion:

Dr. Claessens presented that he is moving forward with his Myakka Wild Run & Ride event held in October 2016 at the Myakka State Forest, and coordinating with FFSF Program Coordinator as a portion of proceeds to benefit FFSF and the Myakka State Forest.

Ms. Will updated her Project Learning Tree program and training provided, and thanked the FFSF Board for their support, as our FFSF program was shared during those classes.

Mr. Clifford recommended to Mr. Karels for staff to research investments rates received over the past 18 months with Merrill Lynch, and report back to the board at the next FFSF board meeting.

The next meeting will be scheduled in February 2017, and meeting site TBD.

On a motion made by Tim Clifford and seconded by Ms. Will, to adjourn the meeting and unanimously voted by the board to adjourn, as this was accomplished by Board President Mr. Karels at 2:20 pm.

Summary of meeting provided by:

Douglas C. Ott

Program Coordinator

Friends of Florida State Forests