

MEETING SUMMARY  
BOARD OF DIRECTORS  
FRIENDS OF FLORIDA STATE FORESTS, INC.  
NOVEMBER 20, 2018  
CONNER BUILDING  
TALLAHASSEE, FLORIDA

NOTE: This is a summary of the meeting, not an actual transcript of the meeting. This meeting was advertised in the Florida Administrative Register.

**Agenda Items**

1) Mr. Karels welcomed the Board of Directors and called the meeting to order at 10:07 am.

2) Quorum Check

**Members Present:**

President Jim Karels  
Brenda Foreman  
Robin Will  
Erin Albury

Conference Call Line:

Jennifer Montgomery  
Secretary-Treasurer Tim Clifford  
Eric Claessens

**Absent:**

Dr. Martha Monroe

**FFSF Staff:**

Lorna Radcliff, Program Coordinator  
Kelly Boutwell, Fiscal Coordinator

**Guests:**

Johnny Sabo, Field Operations Bureau Chief  
Jimmy Roberts, Forest Management Bureau Chief  
Medora Mullins, Equestrian User

### 3) Board Action Items:

- a) On a motion duly made by Robin Will and seconded by Brenda Foreman, it was unanimously voted to approve the December 19, 2017 minutes (summary).
- b) On a motion duly made by Robin Will and seconded by Brenda Foreman, it was unanimously voted to approve the term/renewal of the following board members with a term end date of 12/2019: Eric Claessens, Erin Albury and Robin Will.
- c) On a motion duly made by Robin Will and seconded by Erin Albury, it was unanimously voted to approve the term/renewal of the following board members with a term end date of 1/2021: Jennifer Montgomery, Dr. Martha Monroe, Brenda Foreman and Tim Clifford.
- d) On a motion duly made by Robin Will and seconded by Brenda Foreman, it was unanimously voted to approve Erin Albury, Assistant Director and James Roberts, Forest Management Bureau Chief to have signature authority representing the 2<sup>nd</sup> and 3<sup>rd</sup> signatures listed on the account, and remove Johnny Sabo.
- e) On a motion duly made by Robin Will and seconded by Tim Clifford, it was unanimously voted to approve the 2018-2019 budget with an amendment to increase the Project Learning Tree to \$1,000.

### Board Discussion:

Mr. Karels shared the devastating impacts of Hurricane Michael on the forestry industry. He discussed how Friends could be a positive impact in the relief efforts.

Mr. Karels discussed next board meeting with an option around April to be conducted in the panhandle area and assist with reforestation efforts. The next meeting time and site is TBD.

On a motion made by Brenda Foreman and seconded by Robin Will, to adjourn the meeting and unanimously voted by the board to adjourn, as this was accomplished by Board President Mr. Karels at 12:40 pm.

Summary of meeting provided by:

Lorna Radcliff  
Program Coordinator  
Friends of Florida State Forests