MEETING SUMMARY  
BOARD OF DIRECTORS  
FRIENDS OF FLORIDA STATE FORESTS, INC.  
JANUARY 21, 2020  
CONNER BUILDING

TALLAHASSEE, FLORIDA

NOTE: This is a summary of the meeting, not an actual transcript of the meeting. This meeting was advertised in the Florida Administrative Register.

**Agenda Items**

1) Mr. Karels welcomed the Board of Directors and called the meeting to order at 10:07 am.

2) Quorum Check

**Members Present:**

President Jim Karels

Secretary-Treasurer Tim Clifford

Brenda Foreman

Robin Will

Erin Albury

Conference Call Line:

Jennifer Montgomery

Dr. Martha Monroe

**Absent:**

Eric Claessens

**FFSF Staff:**

Lorna Radcliff, Program Coordinator

Kelly Boutwell, Fiscal Coordinator

**Guests:**

Johnny Sabo, Field Operations Bureau Chief

Jimmy Roberts, Forest Management Bureau Chief

Medora Mullins, Equestrian User

3) Board Action Items:

a) On a motion duly made by Robin Will and seconded by Brenda Foreman, it was unanimously voted to approve the November 20, 2018 minutes (summary).

b) On a motion duly made by Tim Clifford and seconded by Brenda Foreman, it was unanimously voted to approve Charles Maynard as a board member with a term end date of 1/2022.

c) On a motion duly made by Brenda Foreman and seconded by Robin Will, it was unanimously voted to approve David Hunt as a board member with a term end date of 1/2022.

d) On a motion duly made by Tim Clifford and seconded by Robin Will, it was unanimously voted to approve the 2019-2020 budget with an amendment to increase the Project Learning Tree to $1,000, increase Advertising to $10,000 and include the annual cost of $480 for Co-Schedule.

e) On a motion duly made by Tim Clifford and seconded by Brenda Foreman, it was unanimously voted to approve Johnny Sabo, Field Operation Bureau Chief to have signature authority on the account.

4) Board Discussion:

Mr. Karels discussed his upcoming retirement in February. He advised the board members that the press release announcing the new director would be forwarded to them via email.

Mr. Karels shared the Hurricane Michael recovery efforts including the recent USDA program funds to the state to assist the forestry industry, private and public.

Mr. Karels discussed the recent Wildland Fire Leadership meeting that FFS hosted along with a demonstration of drone usage for prescribed fire.

Mr. Karels discussed the Goethe State Forest 7,000 prescribed fire that was underway as well as the upcoming Withlacoochee State Forest large prescribed burn.

Kelly Boutwell discussed the audit report for the year ending June 30, 2019.

The board scheduled the next board meeting for April 28, 2020.

On a motion made by Brenda Foreman and seconded by Jennifer Montgomery, to adjourn the meeting and unanimously voted by the board to adjourn, as this was accomplished by Board President Mr. Karels at 12:05 pm.

Summary of meeting provided by:

Lorna Radcliff

Program Coordinator

Friends of Florida State Forests